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# HENDERSONVILLE RADIO CONTROL CLUB, INC.

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## CHARTER No. 704

### Constitution and By Laws

*Revised: September 15, 2006*

#### Article I

*Name:* The name of the organization shall be Hendersonville Radio Control Club, Incorporated.

#### Article II

*Charter:* The purpose of this organization is to promote interest in model aviation and have fellowship with those who share an interest in the hobby. This organization has been and shall remain registered with the Academy of Model Aeronautics. The AMA has assigned charter number 704 to the Hendersonville Radio Control Club, Incorporated.

All dues and monies received by the organization will be used to provide and maintain meeting and flying facilities and to implement the activities of the same.

#### Article III

*Organization:* The officers of the club shall consist of a President, a Vice-president, a Secretary, a Treasurer, and a Safety Officer. The officers shall be responsible for the overall direction and planning of the activities of the club, review the qualifications of applicants for membership, act on the acceptance of new members, and to periodically review the club activities of members to determine continuance of membership.

In the event that an officer resigns prior to the completion of term, an interim election for a replacement for the balance of the term shall be held



at a regularly scheduled club meeting. No advance notice of nominations is required, but is allowed at the discretion of the officers. If the resignation occurs after the annual election of new officers, then the newly elected officer for that office shall serve the balance of the resigned officer's term.

#### A. Duties

*President:* Preside over all club meetings and conduct them in a reasonably parliamentary manner. It shall be his responsibility to check all financial and other club records to ensure that the records are proper. The President is authorized to appoint personnel to special tasks and committees, during regular club meetings, subject to the approval of a majority of the voting members present.

*Vice-President:* Assume the duties of the President in his absence. The Vice-President shall coordinate and direct all club activities and events, reporting to the President and the club members on the status of the activities and events. He shall monitor the progress of those involved in the club events to ensure that all tasks required are completed in a timely manner.

*Secretary:* Record the minutes of club meetings and submit them to the membership for approval at subsequent meetings. The Secretary shall be the custodian of all Club records except those of the Treasurer, and shall notify the members of special meetings.

*Treasurer:* Collect all moneys and keep all pertinent records of financial status of the club. The Treasurer shall report at each meeting on all moneys received and spent. The Treasurer shall maintain a checking account in the club's name, and arrange for transfer to the succeeding Treasurer.

*Safety Officer:* Oversee the flying and flying-related activities at the flying field in the interest of safety. The Safety Officer has club authority to enforce both posted and commonsense safety rules to the extent of prohibiting anyone, club member or not, the privilege of flying or participating in flying related activities at the flying field. The other club officers shall fill this role in the absence of the Safety Officer. All club members, though, are responsible for promoting safety at the flying field.

#### B. Officer Qualification, Election and Election Procedures



All officers shall be club members. Officers shall be elected at the November meeting and shall be installed at the January meeting. Officers shall serve for one year. An officer may serve more than one year consecutively in an office. Candidates for President, Treasurer, and Safety Officer must have been a club member for a minimum of twelve months prior to the election. Nominations will be made at the October meeting from the floor, subject to acceptance by the nominee and criteria above, and must be seconded by a voting member. The list of nominees shall then be published in the next club newsletter along with an absentee ballot that may be mailed to the president according to the instructions on the ballot. If a qualified and seconded nominee is not present at the meeting, the President will contact the nominee for acceptance of the nomination prior to the publication of the list of nominees. The nominees shall then be voted upon by secret ballot by both the members in attendance at the November meeting and those absentee ballots received by the President no later than 2 days prior to the regular November meeting date. Candidates must receive a majority of the votes cast in order to be elected to office. If necessary, run-off elections of the two candidates receiving the largest number of votes will be held at the November meeting. In the event of a tie in the final run-off, the current officers present shall determine the winner by private ballot. After such vote is tallied by the Treasurer, the President will announce the newly elected officers to the membership. The new officers shall take over their new elected offices on the first meeting of January.

#### Article IV

##### *Membership:*

General: The number of members in the club shall not be limited. Membership shall be open to all persons without regard to race, creed, sex, national origin, or physical ability.

Dues: The following is the membership dues schedule:

<u>Type</u>	<u>Dues</u>	<u>Date Payable</u>
Adult	\$20.00	January
Under 18	\$10.00	January
Additional family member (adult)	\$10.00	January
Additional family member (under 18)	\$5.00	January

Members who join after July 1 shall have dues at one-half the annual rate for the balance of that calendar year. In addition, there shall be an



associate membership that does not have voting or flying privileges and no annual dues. All members, including associate members, are required to abide by safety rules posted at the flying field and the rules set forth by the Academy of Model Aeronautics.

Conduct: Any member deliberately breaking club rules, not acting in a sportsmanlike manner, or performing any act to discredit the club, is subject to expulsion from the club by unanimous decision of the Officers and a majority vote of voting members at the club meeting at or after which any such petition is presented. In the case of expulsion, all dues paid to date by the expelled member shall be forfeited to the club. Such recommendation for expulsion may be initiated by a signed petition of any voting member.

Responsibilities: Each member shall assume responsibility for personal and property damage caused by himself before resumption of flying. All members, except associate members, are required to maintain membership in the Academy of Model Aeronautics (AMA). The club shall subscribe, through the AMA, for flying field insurance for the club.

Reinstatement: If a member applies for reinstatement, their application shall be subject to the approval of the Officers, who will review the conditions under which the previous membership was terminated. Applicable club dues, the same as for a new member, must be paid upon approval of reinstatement.

## Article V

*Meetings:* Regular meetings shall be held at 7:00 P.M. on the third Friday of each calendar month. The meetings will operate under reasonable Parliamentary Procedure, except where in conflict with these By Laws. It shall be the duty of the Officers to act in matters that cannot be held-over to regularly scheduled meetings. The meeting time and location may be changed, either permanently or temporarily, by a majority vote of members present. Special meetings of the membership shall be called by the president any time one third of the members in good standing so requests. All special meeting shall have at least a two day notification to all members.

## Article VI

*General Operating Procedures:*



- A. All voting issues subject to a membership vote must be passed by simple majority of the voting members present. All tie votes will be broken by the acting President, except for officer elections. A quorum shall be 20% of the active membership.
- B. Additions or revisions of the by-laws are subject to  $\frac{3}{4}$  approval of the Officers subsequent to being submitted to the membership vote. Additions or revisions are then subject to  $\frac{3}{4}$  approval of the voting members present.
- C. Club operating expenses will be paid from the treasury by special assigned funds, or by special assessment funds voted by the membership.
- D. The fiscal year of the club begins on January 1 and ends on December 31.
- E. Each member shall be responsible for conduct and policing of any area where he flies to keep and perpetuate a good club image. Any member seeing club property being misused shall immediately do their utmost to halt such action or notify one of the club officers. Each member should render upon request any advice or assistance needed to any modeler whether they be a member of the club or not.
- F. Special assessments shall be levied upon the recommendation of membership and approved by  $\frac{2}{3}$  of the members in good standing.
- G. The Treasurer is authorized to receive unrestricted contributions or specially obtained funds from any individual group, organization or institution to be applied to the general treasury of the club.
- H. All checks issued in the name of the club shall be signed by the Treasurer upon approval by the membership present at a club meeting.
- I. The general membership shall be notified in advance that amendments will be considered at a general meeting. Proposed amendments to the Constitution and Bylaws of the club may be made by any member in good standing. Amendments to the Bylaws will require a majority vote of members in good standing at the meeting at which the vote is taken.

## **Article VII**

*Dissolution:* Upon dissolution of the club, the remaining assets of the club shall be donated to the charitable organization determined by a majority vote of the voting members in attendance at the final club meeting.